The Planning Meeting will be held at Zoom on July, 18 2022

**Attending members:**

* Nguyen Hoang Luan
* Cao Nhat Duc
* Huynh Ngoc Son
* Nguyen Dang Manh Tu
* Doan Huu Loc

**Meeting content:**

* Discuss and outline the work to be done for the next sprint (sprint 5)

**Meeting results:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Problem** | **Assign** | **Task Lead** | **Start time** | **End time** |
| **UI Prototype** | Home | Nguyen Dang Manh Tu | 18/07/2022 | 22/07/2022 |
| Part 1 | Doan Huu Loc | 18/07/2022 | 22/07/2022 |
| Part 5 | Cao Nhat Duc | 18/07/2022 | 22/07/2022 |
| **Test Case && Test Plan** | Test Plan Doc | Nguyen Hoang Luan | 18/07/2022 | 22/07/2022 |
| Mini Test | Doan Huu Loc | 18/07/2022 | 22/07/2022 |
| Sign In | Nguyen Dang Manh Tu | 18/07/2022 | 22/07/2022 |
| Sign Up | Cao Nhat Duc | 18/07/2022 | 22/07/2022 |
| Post Blog | Cao Nhat Duc | 18/07/2022 | 22/07/2022 |
| **Weekly Report** | Planning meeting report | Nguyen Hoang Luan | 18/07/2022 | 30/07/2022 |
| Weekly scrum 1 meeting report | Nguyen Hoang Luan | 18/07/2022 | 30/07/2022 |
| Weekly scrum 2 meeting report | Nguyen Hoang Luan | 18/07/2022 | 30/07/2022 |
| Review meeting report | Nguyen Hoang Luan | 18/07/2022 | 30/07/2022 |

**Meeting review:**

* The members had a brief understanding of the work to be done in the next sprint.
* Meeting on time and focusing on meeting quality.